

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
October 18th, 2012**

1. **Clerk Call to order**--Meeting was called to order by Chairman Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Billy Phillips, Fred Reedy, Rick Miller, Ivan Ety and Judy Landis, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe.
3. **Approve minutes**-Motion by Mr. Reedy, second by Mr. Ety to approve the September 20th meeting minutes. Motion carried by 4-0 yes vote. Mr. Phillips abstained.
4. **Visitors present**: No visitors present from the general public. Fire District members present- Steve Denney
5. **Finance Review**-
 - 5.1. **Report Review**; The Clerk reviewed with the Board the financial report. (reports attached) Board action taken:
 - 5.1.1. **Appropriations/Transfer funds**- Motion by Mr. Ety, second by Mr. Miller to transfer \$4131 from 10A14A to 10A14B. Motion carried by unanimous yes vote.
 - 5.1.2. **Purchase order amendments** –
 - 5.1.2.1.Motion by Mr. Reedy, second by Mr. Ety to amend purchase order PO20040 by adding \$4411.00. Motion carried by 5-0 yes vote.
 - 5.1.3. Motion by Mr. Miller, second by Mr. Ety to amend purchase order PO20033 by adding \$500.00. Motion carried by 5-0 yes vote.
 - 5.1.4. No other action by the Board was needed.
 - 5.2. **Bank reconciliation**-The September bank statements and reconciliation were available for review and signed by the Board members present.
6. **Purchase Requests**
 - 6.1.1. **Requisitions**-Chief Cooley asked the Board to approve 5 requests for purchases. (list attached) Motion to approve the purchases by Mr. Reedy, second by Mr. Ety. Motion carried by unanimous 5-0 yes vote.
 - 6.2. **Emergency Repairs**-None this month.
7. **Bills for approval** –Clerk Monroe presented pending warrants 42543 thru 42581 for approval. Motion to approve all as presented by Mr. Ety, seconded by Mr. Reedy. Motion passed by 5-0 vote.
8. **Old Business**
 - 8.1. **Policies** –Travel/Records retention- Clerk Monroe and Chief Cooley attend to meet and review the list.

